



DEPARTMENT OF THE NAVY  
COMMANDER  
HELICOPTER TACTICAL WING  
U.S. PACIFIC FLEET  
NAVAL BASE CORONADO P.O. BOX 357096  
SAN DIEGO, CALIFORNIA 92135-7096

COMHELTACWINGPACINST 13600.1C  
N4

JUL 06 1999

COMHELTACWINGPAC INSTRUCTION 13600.1C

Subj: OPERATING PROCEDURES FOR COMMON SUPPORT EQUIPMENT POOL

Ref: (a) COMNAVAIRPACINST 13600.12A  
(b) OPNAVINST 4790.2G

Encl: (1) Detachment Support Equipment Request

1. Purpose. To set guidelines for COMHELTACWINGPAC squadrons to utilize common Support Equipment (SE) pools per reference (a).

2. Cancellation. COMHELTACWINGPACINST 13600.1B.

3. Discussion. The goal of the Support Equipment (SE) Operator Pool (OP) Program is to achieve safe and sufficient use of selected, high usage SE resources. By placing management of common SE under one host activity, we can achieve Commander, Naval Air Force, U.S. Pacific Fleet (COMNAVAIPAC) readiness and utilization goals of 80 percent and 50 hours per month, meeting reference (b) maintenance goals.

4. Scope. Naval Air Station (NAS) Aircraft Intermediate Maintenance Department (AIMD), Naval Air Station Operations, and personnel Temporary Additional Duty (TAD) from deployable squadrons will staff the Operator Pool. Pools will have sufficient range and depth of SE to satisfy requirements of supported activities.

5. Action

a. NAS AIMDs will provide services per reference (a).

b. Squadrons will:

(1) Provide personnel TAD to the supporting AIMD (not required for Fleet Readiness Squadron (FRS)). Temporary additional personnel must be able to work any shift/day and shall be properly licensed under references (a) and (b).

(2) Provide qualified personnel to supervise aircraft operations involving SE. (Support equipment of OP personnel are responsible for safe SE operations. Requesting squadron is responsible for safely completing on-aircraft SE operations).

(3) For detachments that deploy aboard Combat Logistics Force Ships without a supporting IMA, (e.g. USS RAINIER, USS BRIDGE, USS SACRAMENTO), will ensure at least one maintenance person is qualified to perform periodic maintenance

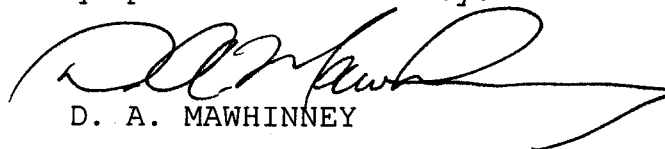
COMHELTACWINGPACINST 13600.1C

JUL 06 1999

on detachment SE that does not require load testing prior to commencing deployment.

(4) As equipment availability allows, squadrons may check out specific SE items on a permanent basis. The squadrons' Maintenance Officer should limit requests by memorandum for permanent sub-custody from the supporting NAS SE Division Officer.

(5) Submit detachment support equipment requirements utilizing enclosure (1), to the supporting NAS AIMD Support Equipment Office via Commander, Helicopter Tactical Wing, U.S. Pacific Fleet (COMHELTACWINGPAC) (N4214), at least 30 days prior to the required date. Short notice requests will be handled on a case-by-case basis, subject to equipment availability.



D. A. MAWHINNEY

Distribution:  
COMHELTACWINGPACINST 5216.1C (CH-1)  
List II, IV

JUL 06 1999

COMHELTACWINGPACINST 13600.1C  
N4

DATE \_\_\_\_\_

**MEMORANDUM**

From: \_\_\_\_\_  
To: AIMD Support Equipment Division  
Via: COMHELTACWINGPAC (N4214)

Subj: DETACHMENT SUPPORT EQUIPMENT REQUEST

1. SQDN \_\_\_\_\_ DET \_\_\_\_\_ requests the following support equipment for an upcoming detachment from \_\_\_\_\_ to \_\_\_\_\_. Request your command ensure that all equipment is RFI/RFU and will not require PM or calibration during this detachment cycle.

<u>NOMENCLATURE</u>	<u>P/N</u>	<u>QTY</u>	<u>S/N</u>	<u>P/M DUE/CAL DUE</u>
NAN JR	1166AS100-1	_____	_____	_____
N2 CYL	60A80DIA	_____	_____	_____
12 TON JACK	CJ69J1270	_____	_____	_____
5 TON AXLE JACK	53D22020	_____	_____	_____
PON-6	61A108J1	_____	_____	_____
**HYD JENNY	_____	_____	_____	_____

SPECIAL REQUEST

<u>NOMENCLATURE</u>	<u>P/N</u>	<u>QTY</u>	<u>S/N</u>	<u>P/M DUE/CAL DUE</u>
10 TON JACK	_____	_____	_____	_____
RHINE AIR	_____	_____	_____	_____
PORTAFOAMER	_____	_____	_____	_____
DRY HONER	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

2. POC: DET CPO \_\_\_\_\_ PHONE # \_\_\_\_\_

\_\_\_\_\_  
DET SUPVSR/CPO SIGNATURE

\_\_\_\_\_  
CHTWP N4214 SIGNATURE

\*\*ALTERNATE HYDRAULIC JENNY MAY BE SUBSTITUTED IN CASES WHERE THE ORIGINAL ITEM REQUESTED IS UNAVAILABLE.